



Haverling

L O N D O N B O R O U G H

<p>LICENSING SUB-COMMITTEE (NEW RESTAURANT) AGENDA</p>

<p>10.30 am</p>	<p>Friday 2 December 2011</p>	<p>Council Chamber - Town Hall</p>
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Members 3: Quorum 2

COUNCILLORS:

Peter Gardner (Chairman)
Linda Trew (Vice-Chair)
Denis Breading

For information about the meeting please contact:

Andrew Beesley

01708 43237

andrew.beesley@haverling.gov.uk

AGENDA ITEMS

1 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) - receive

2 DECLARATION OF INTERESTS

Members are invited to declare any interest in any of the item on the agenda at this point of the meeting. Members may still declare an interest in an item at any time prior to the consideration of the matter.

3 CHAIRMAN'S ANNOUNCEMENT

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

4 REPORT OF THE CLERK (Pages 1 - 6)

5 REPORT OF THE LICENSING OFFICER (Pages 7 - 48)

Application for a Premises Licence for New Restaurant, 91 Shepherds Hill, Romford.
RM3 0NP

**Ian Buckmaster
Committee Administration & Member Support
Manager**



**LICENSING
SUB-COMMITTEE**

REPORT

2 December 2011

Subject Heading:

Procedure for the Hearing: Licensing Act 2003

Report Author and contact details:

**Andrew Beesley (01708) 432437
e-mail: andrew.beesley@havering.gov.uk**

Members are advised that, when considering application for a premises licence, the following options are available to them by virtue of the Licensing Act 2003, Part 3, section 35, paragraphs 3 and 4:

"Where relevant representations are made, the authority must

- (a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and
- (b) having regard to the representations, take such steps as it considers necessary for the promotion of the licensing objectives.

The steps are:

- a) modify the conditions of the licence
- b) reject the whole or part of the application

and for this purpose, the conditions of the licence are modified if any of them is altered or omitted or any new condition is added."

The Sub-Committee will also wish to note that, if none of these steps is required, the application must be granted.

Assuming that the Sub-Committee is satisfied that a hearing is required, then the following procedural steps are recommended. The Licensing Act 2003 (Hearings) Regulations 2005 will govern the arrangements for the hearing of the application now under consideration. This report accords with the requirements of that Act and the Regulations, and in particular Regulations 21-25 (procedure at the hearing).

1. Membership of the Sub-Committee:

- 1.1 The Sub-Committee comprises three members of the Licensing Committee, with a quorum of two members. **Unless there are objections, in the absence of three members, the hearing shall proceed with the quorum of two.**
- 1.2 A members of the Licensing Committee will be excluded from hearing an application where he or she:
- 1.2.1 has considered an application in respect of the premises in the previous 12 months as a Member of the Regulatory Services Committee; or
 - 1.2.2 is a Ward Councillor for the Ward in which the premises, subject to the application, are located; or
 - 1.2.3 is a Ward Councillor for a Ward which is likely to be affected by the application or;
 - 1.2.4 has a personal interest in the application.

2. Roles of other participants:

- 2.1 The Legal Advisor is not a party to the hearing. The role of the Legal Advisor is to provide legal advice relating to the application and submissions.
- 2.2 The Clerk is not a party to the hearing. The role of the Clerk is to record the hearing and the decisions of the Sub-Committee, and ensure efficient administration

3. Representation validation meeting:

- 3.1 Prior to this hearing, the Sub-Committee Chairman will have met the Legal Advisor and/or Clerk to determine whether further clarification is required of any issues contained in the application or any representation.
- 3.2 During this preliminary meeting no decision will have been made or discussion held regarding the substantive merits of the application or representations.

4. Location and facilities:

- 4.1 All hearings will be heard at the Havering Town Hall unless otherwise directed.
- 4.2 Interpreters will be provided by the Council on request, provided notice is given at least five working days before the hearing.

5. Notification of attendance:

- 5.1 The Chairman will enquire of the parties who is in attendance and the parties will indicate their names (and, where relevant, whom they represent). A register will be circulated before the commencement of the hearing on which the applicant, his/her advisers and companions and all interested parties (and/or their representatives) will be asked to record their attendance.

6. Procedural matters:

- 6.1 Prior to the commencement of the hearing, the Chairman of the Sub-Committee will orally inform the parties whether their applications to have certain people attend the hearing (e.g. witnesses) have been granted or refused. Note this relates to people other than those attending on behalf of a party in the capacity as a representative of the party.
- 6.2 Prior to the commencement of the hearing the Chairman of the Sub-Committee will outline the procedure to be followed at the hearing. This will normally be as follows:

Introduction of the application:

The Licensing officer will outline:

- details of the application and relevant representations received from the parties;
- relevant legislation ;
- relevant Licensing Policy; and
- the time limit in which the Council must reach a determination.

Documentary evidence:

- Documentary or other information in support of applications, representations or notices should be provided to the Clerk of the Sub-Committee at least 7 clear working days before the hearing. If this information is produced at the hearing it will only be taken into account by the Sub-Committee if the Sub-Committee and all the parties consent to its submission. Permission to have this information included in the hearing should be requested at the beginning of the hearing before any oral submissions have been made.
- Statements made by people in support of a party's representation who are not present at the hearing, must be signed by the maker, dated and witnessed by another person. The statement must also contain the witness's full name and occupation.

Representations:

- The chairman will invite each of the parties at the hearing or their representative sequentially to address the Sub-Committee and call any person/s to whom permission has been granted to appear. Each party will be allowed a maximum period of 10 minutes in which to address the Sub-Committee and call persons on his/her behalf.
- This 10 minute period is where each party has the opportunity to orally address the Sub-Committee and clarify any points in which the Sub-Committee has sought clarification prior to the hearing. This 10 minute period should be uninterrupted unless a member of the Sub-Committee or Legal Advisor considers that the speaker is making submissions that are irrelevant, frivolous or vexatious.
- Members of the Sub-Committee may ask questions of any party, at any time during the proceedings. Time taken in dealing with a Member's question will not be taken into account in determining the length of time available to the party in question to make their representation.

The sequence in which each of the parties will be invited to address the Sub-Committee will normally be in the order of:

- the Chief Officer of Police;
- the Fire Authority;
- the Health and Safety at Work Enforcing Authority;
- the Local Planning Authority;
- the Local environmental Health Authority;
- the Local Weights and Measures Authority;
- the Authority Responsible for the Protection of Children from Harm;
- a navigation or other authority responsible for waterways; and
- any other party that has submitted representations in respect of the application, certificate, notice or other matter appearing before the Sub-Committee;
- the party that has submitted the application, certificate, notice or other matter appearing before the Sub-Committee.

At the discretion of the Sub-Committee the above order may be varied.

Cross-Examination:

Where witnesses have been permitted by the Sub-Committee to speak at the hearing on behalf of a party, permission must be sought from the Sub-Committee before another party can ask the witness questions. This process of questioning is normally referred to as cross-examination. The Sub-Committee will allow cross-examination only where it is necessary to assist it in considering the representations or application.

Relevance:

Information submitted at the hearing must be relevant to the applications, representations, or notice and the promotion of the licensing objectives. The Chairman of the Sub-Committee is entitled to exclude any information it considers to be irrelevant whether presented in written or oral form. The licensing objectives are:

- The prevention of crime and disorder;**
- Public safety;**
- The prevention of public nuisance; and**
- The protection of children from harm.**

7. Failure of parties to attend the hearing:

- 7.1 If a party, who has not given prior notice of his/her intention not to attend the hearing, is absent from the hearing the Sub-Committee may either adjourn the hearing or hold the hearing in the party's absence. Where the hearing is held in the absence of a party, the Sub-Committee will still consider the application, representation or notice submitted by that party.

8. Adjournments and extension of time:

- 8.1 The Sub-Committee may adjourn a hearing to a specified date or extend a notice period except where it must make a determination within certain time limits in the following specific applications:
- Applications for conversion of existing licences where the Sub-Committee must make a determination within 2 months of the application first being received. In default of a decision being made the application will be treated as being granted;
 - Applications for variation of existing licences where the Sub-Committee must make a determination within 2 months of the application first being received. In default of a decision being made the application will be treated as being rejected;
 - Applications for conversion of existing club certificates where the Sub-Committee must make a determination within 2 months of the application being first received. In default of a decision being made the application will be treated as being granted;
 - Applications for variation of existing club certificates where the Sub-Committee must make a determination within 2 months of the application being first received. In default of a decision being made the application will be treated as being rejected;
 - Applications made by holders of justices' licences for personal licences must be determined within 3 months of the application first being

received. In default of a decision not being made within this period the application will be treated as being granted;

- Review of premises licences following closure orders where the Sub-committee must make a determination within 28 days of receiving notice of the closure order.

9. Sub-Committee's determination of the hearing:

- 9.1 At the conclusion of the hearing the Sub-Committee will deliberate in private accompanied by the Clerk and the Legal Advisor who will be available to assist the Sub-Committee with any legal problems but will not participate in any decision making of the Sub-Committee.
- 9.2 The Sub-Committee will normally make its determination and announce its decision at the end of the hearing.
- 9.3 Where all parties have notified the Sub-Committee that a hearing is not required the Sub-Committee must make its determination within 10 working days of being given notice that the hearing is not required.

10. Power to exclude people from hearing:

- 10.1 The public are entitled to attend the hearing as spectators. However, the Sub-Committee may exclude any person from the hearing including any person assisting or representing a party where:
- it considers that the public interest would be best served by excluding the public or the individual person from the hearing; or
 - that person is behaving in a disruptive manner. This may include a party who is seeking to be heard at the hearing. In the case where a party is to be excluded, the party may submit to the Sub-Committee in writing any information which they would have been entitled to give orally had they not been required to leave the hearing.

11. Recording of proceedings:

- 11.1 A written record of the hearing will be produced and kept for 6 years from the date of the determination of the hearing.

12. Power to vary procedure:

- 12.1 The Sub-committee may depart from following any of the procedures set out in this document if it considers the departure to be necessary in order to consider an application, notice or representation.



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**LICENSING
SUB-COMMITTEE**

REPORT

2nd December 2011

Subject heading:

**New Restaurant
91 Shepherds Hill Romford RM3 0NP
Premises licence application
Paul Jones, Licensing Officer
5th floor Mercury House
x 2692**

Report author and contact details:

This application for a premises licence is made by Real English Inns Ltd under section 17 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 14th October 2011.

Geographical description of the area and description of the building

This premises is a detached property located in a residential area in Harold Wood. The premises is surrounded on all sides by residential properties. The applicant has indicated that the premises is called 'New Restaurant', however signage at the premises suggests the premises is named 'The Shepherd and Dog'. The application defines the premises as extending to the curtilage of the property, i.e. built structure and surrounding grounds; however, apart from the supply of alcohol, licensable activity seeks to be provided indoors only. A map of the area is attached for reference.

Details of the application

The applicant has applied for the following licensable activities to be provided:

Plays, films, indoor sporting events, live music, recorded music, recorded music or performances of dance, anything similar to live music, recorded music or performances of dance, provision of facilities for making music, provision of facilities for dancing, provision of facilities for entertainment similar to making music or dancing, supply of alcohol		
Day	Start	Finish
Monday	08:00	00:00
Tuesday	08:00	00:00
Wednesday	08:00	00:00
Thursday	08:00	00:00
Friday	08:00	00:00
Saturday	08:00	00:00
Sunday	08:00	00:00

Late night refreshment		
Day	Start	Finish
Monday	23:00	00:00
Tuesday	23:00	00:00
Wednesday	23:00	00:00
Thursday	23:00	00:00
Friday	23:00	00:00
Saturday	23:00	00:00
Sunday	23:00	00:00

Hours premises open to the public		
Day	Start	Finish
Monday	11:00	00:30
Tuesday	11:00	00:30
Wednesday	11:00	00:30
Thursday	11:00	00:30
Friday	11:00	00:30
Saturday	11:00	00:30
Sunday	11:00	00:30

Non-standard timings

The applicant has applied for the following non-standard timings:

An extra hour on:

- Thursday, Friday, Saturday and Sunday of the Easter weekend
- Friday, Saturday and Sunday of the two May Bank Holidays
- Friday, Saturday and Sunday of the August Bank Holiday
- Christmas Eve, Boxing Day, Burns' Night, St Valentines' Day, St David's Day, St Patrick's Day, St George's Day, St Andrew's Day
- Hallowe'en, if this day is not followed by a normal working day

New Year's Eve – from the end of permitted hours until the start of permitted hours on the following day.

Comments and observations on the application

The premises currently benefits from a premises licence under its incarnation as Gatsby's.

The applicant acted in accordance with regulations 25 and 26 of *The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005* relating to the advertising of the application insofar as a public notice was placed at the premises and in the local press. The required public notice was installed in the 19th October 2011 edition of the Yellow Advertiser. Both notices indicated that the consultation period ended on 13th November 2011 rather than 11th November 2011.

Schedule 2 of *The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005* requires the applicant to provide his telephone number in the application while Schedule 12 of the same regulations require that this information is included on the licence (assuming the application is granted). To date the applicant has declined to provide this information. Instead the contact telephone number of the applicant's agent has been offered. This telephone number may be pertinent for a limited duration only.

Summary

There was one representation against this application from an interested party. There were two representations against this application from responsible authorities.

Details of representations

Valid representations may only address the following licensing objectives:

- The prevention of crime and disorder
- The prevention of public nuisance
- The protection of children from harm
- Public safety

Interested parties' representations

The immediate neighbours of this property make representation against this application based upon the prevention of public nuisance licensing objective.

Responsible authorities' representations

PC Leonard makes representation against this application on behalf of the Metropolitan Police. PC Leonard contends that the applicant has failed to satisfactorily address the steps intended to take to promote the licensing objectives.

Mr Marc Gasson, Havering's Noise Specialist, makes representation against this application based upon his concerns in relation to the prevention of public nuisance licensing objective. Mr Gasson suggests that the application would be likely to cause public nuisance if granted as is.

There were no representations from the following responsible authorities:

- The London Fire and Emergency Planning Authority
- The Health & Safety Enforcing Authority
- The Trading Standards Service
- Planning Control & Enforcement
- Children & Families Service

Paul Jones
Licensing Officer
London Borough of Havering

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We REAL ENGLISH INNS LIMITED

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises Details

Postal address of premises or, if none, ordnance survey map reference or description 91 SHEPHERDS HILL ROMFORD ESSEX			
<i>Premises' name?</i>			
Post town	ROMFORD	Post code	RM3 0NP

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£33000 x £25000

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as
Please tick yes

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		

I am 18 years old or over		<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address			
Post Town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name REAL ENGLISH INNS LIMITED
Address 1 ROYAL TERRACE SOUTHEND-ON-SEA ESSEX SS1 1EA
Registered number (where applicable) 07750293
Description of applicant (for example, partnership, company, unincorporated association etc.) PRIVATE LIMITED COMPANY
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

Day	Month	Year
1	3	10 2011

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year
1	1	1 1 1 1

NO

Please give a general description of the premises (please read guidance note1)

Please refer to the enclosed plans.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick yes

- | | |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input checked="" type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input checked="" type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input checked="" type="checkbox"/> |

Provision of entertainment facilities:

- | | |
|---|-------------------------------------|
| i) making music (if ticking yes, fill in box I) | <input checked="" type="checkbox"/> |
| j) dancing (if ticking yes, fill in box J) | <input checked="" type="checkbox"/> |
| k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K) | <input checked="" type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	08:00	00:00	Please give further details here (please read guidance note 3) Occasional performance of a <u>comic</u> or other nature may be provided as part of the overall entertainment provision to patrons. ?	Both	<input type="checkbox"/>
Tue	08:00	00:00			
Wed	08:00	00:00	State any seasonal variations for performing plays (please read guidance note 4)		
Thur	08:00	00:00			
Fri	08:00	00:00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5) Please refer to box M for non-standard timings.		
Sat	08:00	00:00			
Sun	08:00	00:00			

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) Film and/or video shows or relays may be provided from time to time whether of a musical and/or sporting nature or otherwise and whether forming the principal entertainment offered or as ancillary to other entertainment, e.g. music and dancing.		
Mon	08:00	00:00			
Tue	08:00	00:00	State any seasonal variations for the exhibition of films (please read guidance note 4)		
Wed	08:00	00:00			
Thur	08:00	00:00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5) Please refer to box M for non-standard timings.		
Fri	08:00	00:00			
Sat	08:00	00:00			
Sun	08:00	00:00			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3) Such indoor sporting events as may be undertaken on the premises from time to time including, for example, pool, snooker etc.
Day	Start	Finish	
Mon	08:00	00:00	
Tue	08:00	00:00	<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed	08:00	00:00	
Thur	08:00	00:00	<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5) Please refer to box M for non-standard timings.
Fri	08:00	00:00	
Sat	08:00	00:00	
Sun	08:00	00:00	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Both	<input type="checkbox"/>				
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) No boxing and/or wrestling will take place indoors and/or outdoors.		
Mon					
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	08:00	00:00	<p>Please give further details here (please read guidance note 3) The applicant wishes to be able to provided both live amplified and unamplified music and singing as may from time to time compliment the range of entertainment being provided at the premises whether as the principal entertainment or in conjunction with dancing and/or any other permitted activity.</p> <p>State any seasonal variations for the performance of live music (please read guidance note 4)</p> <p>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5) Please refer to box M for non-standard timings.</p>	Both	<input type="checkbox"/>
Tue	08:00	00:00			
Wed	08:00	00:00			
Thur	08:00	00:00			
Fri	08:00	00:00			
Sat	08:00	00:00			
Sun	08:00	00:00			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) The applicants wish to have the facility for the provision of recorded music whether as the principal entertainment provided or in conjunction with dancing or any other permitted activity.		
Mon	08:00	00:00			
Tue	08:00	00:00	State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Wed	08:00	00:00			
Thur	08:00	00:00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5) Please refer to box M for non-standard timings.		
Fri	08:00	00:00			
Sat	08:00	00:00			
Sun	08:00	00:00			

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	08:00	00:00	<u>Please give further details here</u> (please read guidance note 3) The applicants wish to provide such performance of dance as may be required from time to time to compliment the range of entertainment or in conjunction with dancing or any other permitted activity	Both	<input type="checkbox"/>
Tue	08:00	00:00			
Wed	08:00	00:00	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)		
Thur	08:00	00:00			
Fri	08:00	00:00	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5) Please refer to box M for non-standard timings.		
Sat	08:00	00:00			
Sun	08:00	00:00			

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)</p>			<p><u>Please give a description of the type of entertainment you will be providing</u> Anything of a similar description and not specified elsewhere in this application.</p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)</p>	Indoors	<input checked="" type="checkbox"/>
Mon	08:00	00:00		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	08:00	00:00	<p><u>Please give further details here</u> (please read guidance note 3) The applicant wishes to provide such other entertainment of a like kind as may be required from time to time to compliment the range of entertainment or in conjunction with dancing or any other permitted activity</p>		
Wed	08:00	00:00			
Thur	08:00	00:00	<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)</p>		
Fri	08:00	00:00			
Sat	08:00	00:00	<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5) Please refer to box M for non-standard timings.</p>		
Sun	08:00	00:00			

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing All necessary equipment and/or instruments	
			Will the facilities for making music be indoors or outdoors or both – please tick (please read guidance note 2)	
			Outdoors <input type="checkbox"/>	
			Both <input type="checkbox"/>	
Day	Start	Finish	Please give further details here (please read guidance note 3) The applicant wishes to have the facility for the provision of making music whether as the principal entertainment provided or in conjunction with dancing or any other permitted activity	
Mon	08:00	00:00		
Tue	08:00	00:00	State any seasonal variations for the provision of facilities for making music (please read guidance note 4)	
Wed	08:00	00:00		
Thur	08:00	00:00	Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list (please read guidance note 5) Please refer to box M for non-standard timings.	
Fri	08:00	00:00		
Sat	08:00	00:00		
Sun	08:00	00:00		

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			<u>Will the facilities for dancing be indoors or outdoors or both – please tick</u> (see guidance note 2)	Indoors <input checked="" type="checkbox"/>
				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
			<u>Please give a description of the facilities for dancing you will be providing</u> See plan of premises	
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) The applicant wishes to be able to provide facilities for dancing as may be required from time to time to compliment the range of entertainment or in conjunction with dancing or any other permitted activity	
Mon	08:00	00:00		
Tue	08:00	00:00	<u>State any seasonal variations for providing dancing facilities</u> (please read guidance note 4)	
Wed	08:00	00:00		
Thur	08:00	00:00	<u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5) Please refer to box M for non-standard timings.	
Fri	08:00	00:00		
Sat	08:00	00:00		
Sun	08:00	00:00		

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u> Any entertainment of a similar description and not specified elsewhere in this application.		
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Mon	08:00	00:00		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	08:00	00:00	<u>Please give further details here</u> (please read guidance note 3) The applicant wishes to provide such other entertainment of a like kind as may be required from time to time to compliment the range of entertainment or in conjunction with making music, dancing or any other permitted activity		
Wed	08:00	00:00			
Thur	08:00	00:00	<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4)		
Fri	08:00	00:00			
Sat	08:00	00:00	<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5) Please refer to box M for non-standard timings.		
Sun	08:00	00:00			

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) The applicants wish to be able to provide facilities for late night refreshment as may be required from time to time to compliment the range of activities (whether licensable or not) being provided at the premises whether as principal or in conjunction any other permitted activity		
Mon	23:00	00:00			
Tue	23:00	00:00	State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Wed	23:00	00:00			
Thur	23:00	00:00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5) Please refer to box M for non-standard timings.		
Fri	23:00	00:00			
Sat	23:00	00:00			
Sun	23:00	00:00			

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon	08:00	00:00			
Tue	08:00	00:00			
Wed	08:00	00:00			
Thur	08:00	00:00			
Fri	08:00	00:00			
Sat	08:00	00:00			
Sun	08:00	00:00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5) On the following days the permitted hours may be extended for an additional hour: Thursday, Friday, Saturday and Sunday of the Easter weekend. Friday, Saturday and Sunday of the two May Bank Holidays and the August Bank Holiday, Christmas Eve and Boxing Day. Burns Night, Valentine's Day, St David's Day, St Patrick's Day, St George's Day, St Andrew's Day and Halloween, if that day is not followed by a normal working day. On New Year's Eve from the end of permitted hours until the start of permitted hours on the following day.		

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name ROSS DROGMAN	
Address [REDACTED]	
Postcode	[REDACTED]
Personal Licence number (if known) [REDACTED]	
Issuing licensing authority (if known) [REDACTED]	

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

None.

O

Hours premises are open to the public
Standard days and timings (please read guidance note 6)

Day	Start	Finish
Mon	11:00	00:30
Tue	11:00	00:30
Wed	11:00	00:30
Thur	11:00	00:30
Fri	11:00	00:30
Sat	11:00	00:30
Sun	11:00	00:30

State any seasonal variations (please read guidance note 4)
The premises may be open to members of the public for non-licensable activities without limit.

Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

Please refer to box M for non-standard timings.

P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

Please refer to the attached continuation sheet.

b) The prevention of crime and disorder

As above.

c) Public safety

As above.

d) The prevention of public nuisance

As above.

e) The protection of children from harm

As above.

CONTINUATION SHEET – 91 Shepherd's Hill, Romford, RM3 0NP

1. Any security person shall be employed at the premises at the discretion of the designated premises supervisor/holder of the premises licence and shall display his name badge at all times whilst on duty.
2. Management/staff shall comply with the reasonable requirements of the fire officer as required.
3. Management/staff shall comply with the reasonable requirements of the building control officer as required.
4. Where appropriate, prominent, clear and legible notices shall be displayed at all exits requesting the public respect the needs of local residents and to leave the premises and area quietly.
5. All drinking vessels shall be either toughened glass or polycarbonate.
6. A properly specified and fully operational CCTV system shall be installed or the existing system maintained to a satisfactory standard.
7. An adequate and appropriate supply of first aid equipment and materials shall be available on the premises.


Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant’s solicitor or other duly authorised agent (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	13/10/2011
Capacity	APPLICANT'S SOLICITOR-ADVOCATE

For joint applications signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent. (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

DADDS LLP
CRESCENT HOUSE
51 HIGH STREET

Post town	BILLERICAY, ESSEX	Post code	CM12 9AX
Telephone number (if any)	01277 631 811		
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			

Consent of individual to being specified as premises supervisor

ROSS ANTHONY DROGMAN

I _____
[full name of prospective premises supervisor]

of

[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

NEW PREMISES LICENCE

[type of application]

by

REAL ENGLISH INNS LIMITED

[name of applicant]

relating to a premises licence

[number of existing licence, if any]

for

91 SHEPHERDS HILL
ROMFORD
ESSEX
RM3 0NP

[name and address of premises to which the application relates]

ss Advertising

tiser
Basildon,
1AH

By fax
01268 503 418
01268 503 419
01268 503 455

In person
Pop into our town centre office
Monday-Thursday 9.00-5.30
Friday 9.00-5.00
Acorn House, Great Oaks
Basildon

GLAZING, NEW PVC GRAIN WINDOWS, three windows, 23cm x 2m 8cm, fixed 1 x 1m 11cm, fixed 1m 1m 23cm, £99. **FLYMO MOWER,** compact 330, and sharpened, very good condition, £65. **GENTS BICYCLE,** black, very good condition, £55. Tel: 01702

PINE SINGLE BED QUALITY MATTRESS (single), SETTEE AND 2 CHAIRS, solid ash £65 **ICE-SKATES** size 6 £30. **ICE-SKATES** size 7 £10. **TRUCK RACK** on wheels 37792 279696

SCOOTER, 1½ to 2 yrs, £10. **ROCKERS,** suit 1yr plus, £10. **ROCKER,** 1-4yrs, £10. **TABLE SIDED EASEL,** £4. **SHAD VALLEY SHOP TROLLEY,** as new, £6. **HOSTESS TROLLEY,** £4. **12IN BOYS BIKE,** as new, £30. **GIRLS BICYCLE,** up to 3yrs, from £10. **TOY CARS,** from 10p. **CAR SEAT,** 4-11yrs, 01268 554756.

COTBED, condition, £55. **ELC, ACTIVITY CUBE,** toddler, as new, £10. **TODDLER ACTIVITY** as new, £5. **SIT AND STAND,** as new, £5. **TWO DOG CAGES,** large, £40, both good condition. **PINE**

DELUXE THOMAS THE TANK ENGINE Tomy set, three trains, £40. **TOMY THOMAS THE TANK ENGINES,** box of 10, plus trucks, £25. **TOMY HAROLD CARGO DELIVERY,** goes with Tomy track set £20. **SPARE TOMY THOMAS SET,** extending set, £10. **THOMAS THE TANK SMALL TRACK,** £6. **THOMAS THE TANK ENGINE DUVET** and curtains, £8. **THOMAS THE TANK DOOR CHANGER,** £5. **THOMAS THE TANK ENGINE Sodor deluxe adventure,** £5. **LEAPFROG LEAPSTER** with Bratz game, £5. **THOMAS THE TANK WRISTWATCH** with changing faces, £2. Tel: 01268 423057 or 07877 149545.

SELECTION REPRO MAHOGANY FURNITURE, display cabinet, £95, matching **CORNER CABINET,** £50, two **CD/BOOK CABINETS,** £25 each, two piece **DRINKS BAR,** £100, **HOSTESS TROLLEY,** £25. Tel: 01268 699218.

TWO MAHOGANY ARM-CHAIRS, stick-back, cottage style, green cushions, very good condition, £50. **MAHOGANY DISPLAY/MUSIC CABINET,** very good condition, £30. Tel: 01702 551593.

BED, 4FT 6IN DOUBLE DIVAN WITH MATTRESS, unused and still wrapped, can deliver, £85. Tel: 01245 420743.

HIGHCHAIR, plastic covered seat, folding, £14. Tel: 01702 557375.

BLACK OFFICE CHAIR, arm-rests and lumbar support, gas lift, £20. Tel: 01702 468096.

RABBIT HUTCH, very good

TUMBLE DRYER, White Knight, compact size, rear vent, very good condition, £50. Tel: 01708 342254.

DINING TABLE, solid light oak, extending to 9ft, plus four carver dining chairs, good condition, buyer collects from Upminster, £60ono. Tel: 01708 640379.

FOCUS ESTATE ROOF BARS 2008/2010 MODELS. May fit other Estates £30 ono Tel: 01702 460529.

Musical

THE PIANO MAN, 20/30 reconditioned pianos. Tuning, Removals, Rental scheme. We collect unwanted pianos. 01268 541001, 01708 343455

Wanted

OUTBOARD MOTOR WANTED, runner or non-runner, Mercury, Yamaha, etc, 5HP to 100HP, anything considered, may take complete boat if still attached. Tel: 01268 765086.

WANTED GOOD CONDITION CHILDREN'S CLOTHES from Next, Monsoon, Debenhams etc., boys or girls £5 per black sack. I will collect. Tel: 07981 424893.

WANTED! OLD BOTTLES, pot lids, printed pots, enamel signs etc. Will collect and pay cash! Stuart Tel: 07889 259745

MULTI-YORK, TWO SEATER SETTEE, brand new plums

Public Notices

PUBLIC NOTICE Licensing Act 2003
We, Real English Inns Limited hereby give notice that we have applied to the Licensing Authority at the London Borough of Havering for the Grant of a Premises Licence at 91 Shepherd's Hill, Romford, RM3 0NP to: 1. Permit all licensable activities including the sale and supply of alcohol, the provision of regulated entertainment and late night refreshment at the premises on Monday to Sunday from 08.00 to 00.00. A copy of the application can be viewed at the Licensing Authority's address during normal office hours. Any Responsible Authority or Interested Party wishing to make representations to this application must do so by writing to the Licensing Authority, The London Borough of Havering, Mercury House, Mercury Gardens, Romford, Essex, RM1 3SL not later than the 13 November 2011. Representations received after this date will not be considered.
It is an offence knowingly or recklessly to make false statement in connection with this application, the maximum fine on summary conviction being £5,000.
Dated: 17 October 2011
David Dadds, Applicant's Solicitor-Advocate (All Higher Courts) - Dadds LLP, ddadds@dadds.co.uk

ADVERTISE YOUR BUSINESS IN Yellow Advertiser



Premises licence number

001662

Part 1 – Premises details

Postal address of premises

**Gatsby's
91 Shepherds Hill Romford RM3 0NP**

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Films, indoor sporting events, live music, recorded music, performance of dance, anything of a similar description to live music, recorded music or performance of dance, provision of facilities for dancing, late night refreshment, supply of alcohol

The times the licence authorises the carrying out of licensable activities

**Films, indoor sporting events, live music, performance of dance, anything of a similar description to live music, recorded music or performance of dance, provision of facilities for dancing
Monday to Sunday – 12:00 to 00:00**

**Recorded music
Monday to Sunday – 10:00 to 00:30**

**Late night refreshment
Monday to Sunday – 23:00 to 00:30**

**Supply of alcohol
Monday to Sunday – 10:00 to 00:00**

**Seasonal variation
Alcohol may be supplied from
10:00 on New Years Eve until the normal terminal hour on the 1st January**

The opening hours of the premises

Monday to Sunday – 08:00 to 00:30

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Signed

Paul Jones, Licensing Officer Page 33

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

On and off supplies

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**Enterprise Inns PLC
3 Monkspath Hall Road Solihull West Midlands B90 4SJ
0121 733 7411**

Registered number of holder

02562808

Name and address of designated premises supervisor where the premises licence authorises for the supply of alcohol

**Mr Ross Drogman
22 Wendover Gardens Brentwood CM13 2JE**

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

PSL/0468/2008 – Brentwood Borough Council

Mandatory conditions

1. No supply of alcohol may be made under the Premises Licence:
 - (a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or
 - (b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following : activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children –
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

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Mandatory conditions – contd.

- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—
 - (i) the outcome of a race, competition or other event or process, or
 - (ii) the likelihood of anything occurring or not occurring;
 - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
4. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
6. The responsible person shall ensure that –
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) customers are made aware of the availability of these measures.
7. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
- (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

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Signed

Paul Jones, Licensing Officer

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Mandatory conditions – contd.

8. Where a programme includes a film in the 12A, 15 or 18 category no person appearing to be under the age of 12 (and unaccompanied in that case), 15 or 18 as appropriate shall be admitted to any part of the programme; and the licence holder shall display in a conspicuous position a notice in the following terms –
PERSONS UNDER THE AGE OF [INSERT APPROPRIATE AGE] CANNOT BE ADMITTED TO ANY PART OF THE PROGRAMME.

Where films of different categories form part of the same programme, the notice shall refer to the oldest age restriction.

This condition does not apply to members of staff under the relevant age while on duty provided that the prior written consent of the person's parents or legal guardian has first been obtained.

9. If at specified times one or more individuals must be at the premises to carry out a security activity each such individual must be licensed by the Security Industry Authority.

Annex 2 – Conditions consistent with the operating schedule

1. All drinking glasses used within the premises shall be toughened and splinter proof, excepting days when plastic drinking glasses have to be used.
2. The Designated Premises Supervisor shall participate in the local Pubwatch scheme for the area where the premises is situated where active.
3. There shall be a winding down time of 30 minutes in addition to the specified licensing hours.
4. Regular risk assessments shall be undertaken and management and staff shall continue to monitor numbers of customers and restrict further entrance if necessary.
5. Three large extraction fans shall be maintained to remove smoke from the atmosphere.
6. Installed fire equipment shall be maintained in accordance with the Fire Authority's recommendations.
7. Notices shall be at each entrance warning customers that smoking is permitted in certain areas only.
8. Notices shall be affixed adjacent to each exit reminding departing customers to respect the neighbours and to leave the premises quietly.
9. Doors and windows shall be kept closed (except where used for entrance) during entertainment events.
10. During entertainment events maximum volume levels shall be agreed in advance with all performers.
11. External garden/terrace area shall be cleared by 23:00 on any day.
12. Live acoustic and amplified music will cease by 00:00 on any day (01:00 at New Year).
13. All staff shall be briefed on acceptable proof of age and action to take if they suspect its validity.

Annex 3 – Conditions attached after a hearing by the Licensing Authority

1. All staff shall be suitably trained for their job function for the premise. The training shall be written into a programme, ongoing and under constant review and must be available to a relevant Responsible Authority when called upon.

2. A Premises Daily Register shall be kept at the premises. This register shall be maintained and kept for a minimum of 12 months. This register should record the name of the person responsible for the premises on each given day. The Premises Daily Register shall record all calls made to the premises where there is a complaint made by a resident or neighbour of noise, nuisance or anti social the behaviour by persons attending or leaving the premises. This shall record the details of the caller, the time and date of the call, the time and date of the incident about which the call is made and any actions taken to deal with the call. The Premises Daily Register shall be readily available for inspection by an Authorised Person throughout the trading hours of the premises. The Premises Daily Register shall also record all incidents in relation to the use of any force by staff or door supervisors in the removal of persons from the premises. It shall record the time and date of the occurrence, name or brief description of the person removed and details of the staff involved.
3. All door supervisors shall enter their full details in the Premises Daily Register at the commencement of work. This shall record their full name, home address and contact telephone number, the door supervisor's SIA registration number and the time they commenced and concluded working. If the door supervisor was supplied by an agency details of that agency shall also be recorded including the name of the agency, the registered business address and a contact telephone number.
4. Drinks shall be served in containers made from toughened glass (tempered glassware)
Note. Weights and measures legislation requires the use of 'stamped glasses' where meter-measuring equipment' is not in use.
5. An adequate and appropriate supply of first aid equipment and materials shall be available on the premises.
6. At least one trained first-aider shall be on duty when the public are present.
7. Notices detailing the availability of first aid equipment shall be prominently displayed and shall be protected from damage or deterioration.
8. A properly specified and fully operational CCTV system shall be installed or the existing system maintained to a satisfactory standard. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard' of all persons entering and/or leaving the premises. All other areas of risk identified in the Operational Requirement shall have coverage appropriate to the risk.
9. The installation or upgrading of any CCTV system shall comply with current best practice. In addition the documentation listed below shall be included in a 'System File' which should be readily available for inspection by the relevant authority:

Signed

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Paul Jones, Licensing Officer

- Site plan showing position of cameras and their field of view.
 - Code of Practice.
 - Performance specification, e.g. storage capacity, image file size, IPS for each camera and purpose of each camera position.
 - Operational requirement.
 - Incident log.
 - Maintenance records including weekly visual checks.
10. To obtain a clear head and shoulders image of every person entering the premises on the CCTV system, persons entering the premises should be asked to remove headwear, unless worn as part of religious observance.
 11. The CCTV system shall incorporate a recording facility and all recordings shall be securely stored for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained. The system will comply with other essential legislation, and all signs as required will be clearly displayed. The system will be maintained and fully operational throughout the hours that the premises are open for licensable activity. For premises using a video recording system, the cassette tapes shall be used on no more than 12 occasions to maintain the quality of the recorded image.
 12. The positions of all CCTV cameras shall be clearly shown on a set of plans which should form part of the 'System File'. Any alteration to the system should only be carried out after consultation with and written approval of Havering Police and the Licensing Authority.
 13. The Licence Holder shall implement a written Drugs Policy. This shall detail the strategies to minimise the use and supply of illegal drugs within the premises. The Drugs Policy shall include a structured training programme covering the issues relevant to the misuse of drugs in relation to licensed premises, which will be delivered to all staff. This Policy shall be approved in writing by Havering Police.
 14. The Designated Premises Supervisor shall hold a National Certificate of Drugs Awareness qualification run by BII or similar accredited body.
 15. All staff shall be trained in dealing with persons who are incapacitated through the use of drugs or the combined effect of drugs and alcohol.
 16. Entertainment is to be held internally only and no music or speakers shall be provided to external areas of the premises.
 17. Staff shall be given adequate training to prevent them causing unnecessary noise when they leave the premises and prominent clear notices displayed at all points where staff leave the building must instruct them to respect the needs of local residents and leave the premises and area quietly.
 18. The specification and orientation of all speakers shall be agreed with the Licensing Authority/Responsible Authority.
 19. All members of staff at the premises shall seek 'credible photographic proof of age evidence' from any person who appears to be under the age of 21 years and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises. Such credible evidence, which shall include a photograph of the customer will include a passport, photographic driving licence, or Proof of Age card carrying a 'PASS' logo.

20. Premises which have a policy that includes the searching of persons shall have Door Supervisors of both sexes on duty at all times.
21. All Door Supervisors working outside the premises or whilst engaged in the dispersal of patrons at the close of business shall wear 'High Visibility Clothing'
22. The Licence Holder shall implement a written queue management policy. All queuing outside the premises shall be managed in such a way that prevents noisy or rowdy behaviour and therefore minimises disturbance or nuisance to neighbours.
23. The Licence Holder shall implement a written dispersal policy to move customers from the premises and the immediate vicinity in such a way as to cause minimum disturbance or nuisance to neighbours, both residential and business, and to make minimum impact upon the neighbourhood in relation to potential nuisance, anti-social behaviour, crime and disorder. The policy shall be approved in writing by the Licensing Authority.
24. The construction of a lobbied area on the western façade of the building which leads to the rear beer garden with provision for the doors to be kept closed in order to eliminate noise from the dance area. Any window will be fitted with double glazed glass.
25. Double glazed glass will also be fitted to all single glazed windows on the ground floor.
26. If Environmental Health were not satisfied that the alterations made to the premises were not adequate to contain the noise problem then Their advice on the installation of a noise limiting device would be imposed when the playing of recorded or live music is taking place.
27. The noise limiting device once installed by a competent electrician is to be set and sealed by officers from the Environmental Health Service.
28. The premises shall operate a 'Challenge 25' policy after 19:00 on Friday and Saturday evenings.

COPY

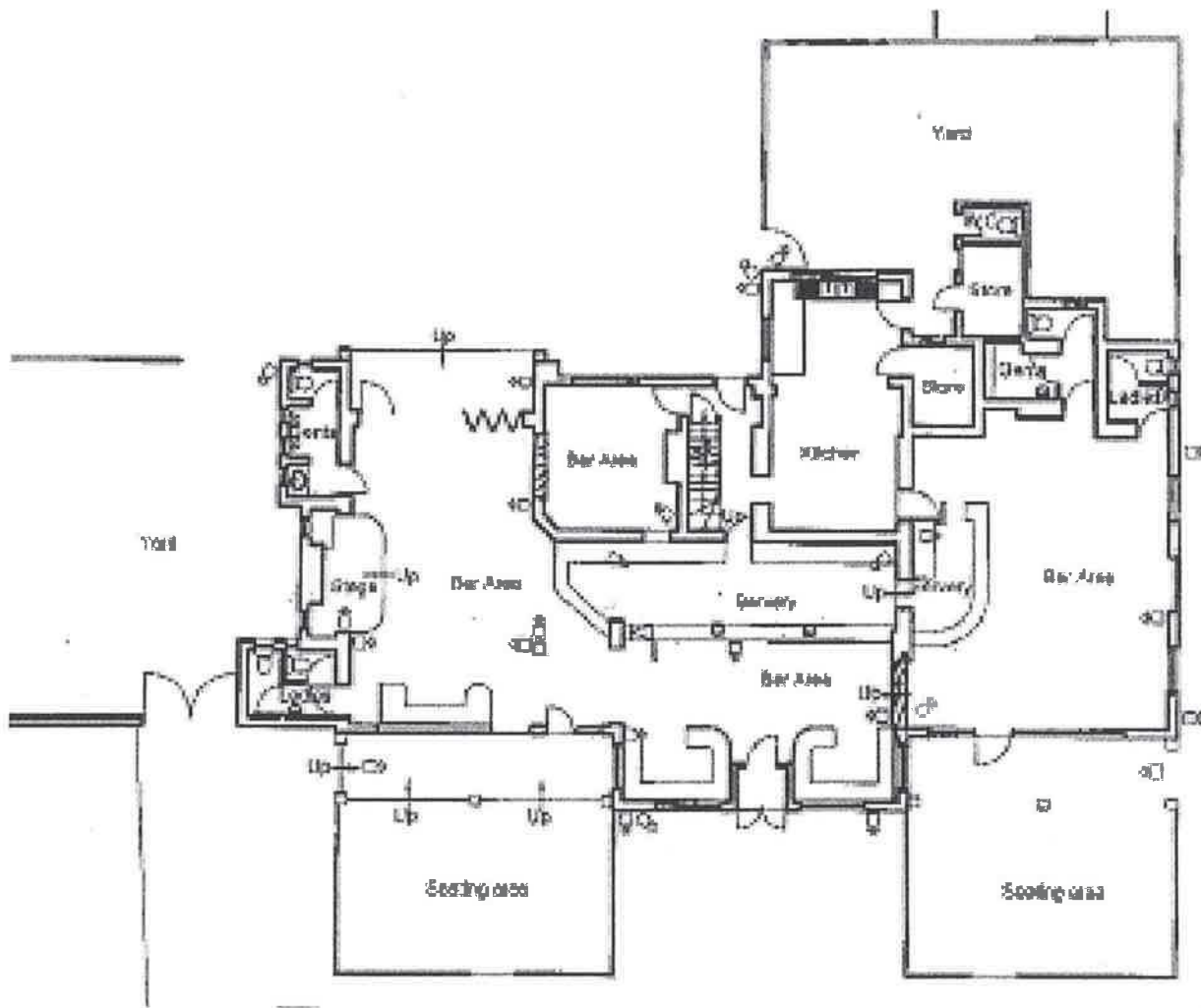
Signed

Paul Jones, Licensing Officer

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Annex 4 – Premises plans

Full premises plans are held by the Licensing Authority of the London Borough of Havering. The plans reproduced below are not to scale:





Part B

Premises licence summary

Premises licence number

001662

Premises details

Postal address of premises

Gatsby's
91 Shepherds Hill Romford RM3 0NP

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Films, indoor sporting events, live music, recorded music, performance of dance, anything of a similar description to live music, recorded music or performance of dance, provision of facilities for dancing, late night refreshment, supply of alcohol

The times the licence authorises the carrying out of licensable activities

Films, indoor sporting events, live music, performance of dance, anything of a similar description to live music, recorded music or performance of dance, provision of facilities for dancing
Monday to Sunday – 12:00 to 00:00

Recorded music
Monday to Sunday – 10:00 to 00:30

Late night refreshment
Monday to Sunday – 23:00 to 00:30

Supply of alcohol
Monday to Sunday – 10:00 to 00:00

Seasonal variation
Alcohol may be supplied from
10:00 on New Years Eve until the normal terminal hour on the 1st January

The opening hours of the premises

Monday to Sunday – 08:00 to 00:30

1 of 2

COPY

Signed

Paul Jones, Licensing Officer

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

On and off supplies

Name, (registered) address of holder of premises licence

**Enterprise Inns PLC
3 Monkspath Hall Road Solihull West Midlands B90 4SJ**

Registered number of holder

02562808

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Ross Drogman

State whether access to the premises by children is restricted or prohibited

Not applicable

2 of 2



Public Protection

Mercury House, Mercury Gardens
Romford RM1 3SL

Please call: Marc Gasson

Telephone: 01708 432749

Fax: 01708 432554

email: marc.gasson@havering.gov.uk

Textphone ☎: 01708 433175

memo

From: Marc Gasson-Noise Specialist

To: Paul Jones-Licensing Officer.

My Reference : MDG/074717

Your Reference :

Date: 7 November 2011

Licensing Act 2003-Application For Premises Licence. 91 Shepherds Hill, Harold Wood, Essex.

As Havering's Noise Specialist I make representation against the above application and would recommend refusal unless the following conditions to prevent the likelihood of public nuisance being caused to nearby residents are included:-

1. The installation of noise limiting device within any room where recorded/live music is to be played. Details of the noise limiting device are to be submitted to the local authority for approval, prior to its installation. Once approved, the unit is to be installed by a competent electrician. The unit is then to be set and sealed by officers from the Environmental Health Service.
2. Any exit from the public areas of the premises opening to the exterior of the building are to be lobbied.
3. No music to be played outside of the building.
4. No music to be played through speakers mounted outside the building itself.
5. The use of the beer garden is to be prohibited after 22:00 hours Monday to Sunday inclusive.
6. In light of the close proximity of the nearby residential properties and the previous noise problems witnessed by officers from this Service including myself. For the period Sunday to Thursday inclusive, all licensable activities are to cease by 23:00 hours with the premises being closed to the public at 23:30 hours

I trust this clarifies the matter

Marc Gasson
Noise Specialist



**METROPOLITAN
POLICE**

Working together for a safer London

**The Licensing Authority
London Borough of Havering
Mercury House, Mercury Gardens,
Romford, Essex
RM1 3SL**

Your Reference:

Our Reference:

**Dave Leonard PC231KD
Romford Police Station
19 Main Road
Romford,
Essex
RM1 3BJ**

**Telephone: 01708 432781
Fax: 01708 432554**

**Email:
haveringpolice@met.police.uk
Dave.Leonard@met.police.uk
Date: 11th November 2011**

Dear Sir,

**Re- Application For A New Premises Licence
The Shepherd & Dog
91 Shepherds Hill, Harold Wood RM3 0NP**

With regard to the above premises, the police **wish to make representation** against this application as **the applicant has not satisfactorily addressed the steps they intend to take to promote the four licensing objectives**. With the amount of re-development work currently taking place on the premises, the applicant has not clearly identified how the business intends to operate. Whilst a site visit and meeting with the one of the applicants, Mr Barry Drogman, was positive, with reassuring undertakings to revert to traditional pub values and a strong emphasis towards a food-based business, the police are aware that similar assurances made by the previous management failed to materialize and did little to ingratiate the local community.

The police note that, whilst the applicant is seeking to acquire a new premises licence with the same operating hours - as opposed to varying its current licence - they do not appear to offer the same safeguards in the form of conditions offered by the last owners to re-develop the premises.

The current weekday operating hours until midnight exceeds the general recommendation of 11pm for premises situated in exclusively residential locations set out in the guidance of the **London Borough of Havering Statement of Licensing Policy 'Pool of Conditions' 2010**.

The police do not generally insist on a requirement for extensive or expensive CCTV systems being installed at venues that primarily operate as restaurants. However, having followed the transition of the venue from the **Shepherd & Dog to FreeSpirit to Gatsbys** in only a couple of years, and the considerable local unrest it caused throughout that period, we would expect the applicant to be able to **openly and transparently** convey their business intentions to a Licensing Sub-Committee. Whilst Mr Drogman's ambition appears to be commended, any failure to meet with these aspirations could see the venue - and local goodwill - decline as experienced in recent history. Without these assurances being put before the Licensing Committee the police cannot confidently support an application that seeks to remove many conditions that were initially offered in order to obtain extended hours in an exclusively residential location. A repeat of previous business failures will, undoubtedly, lead to a failure of the promotion of the licensing objectives. *This will particularly be the case in respect of public nuisance and, potentially, crime & disorder.*

The police are mindful that there has been a history of noise nuisance and a sense of local unrest since the premises was last known as The Shepherd and Dog. We are also mindful that current conditions including the installation of extensive internal & external CCTV camera systems and the employment of door supervision to support the provision of facilities for dancing until midnight daily may be unnecessary **if the venue is to operate primarily as a restaurant**.

Having said all of this, one must address the application, as required, on its individual merits.

And, perhaps, this can only be resolved by presenting the application in its entirety before a Licensing Sub-Committee.

If I can be of any further assistance in this matter please do not hesitate to contact me in the Licensing Office at Mercury House on **01708 432781**.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'Dave Leonard', written in a cursive style.

Dave Leonard
Licensing Officer
Havering Borough Police

REF PJJ/010778

MR + MRS HALE

83, SHEPHERDS HILL

ROMFORD ESSEX

RM3 0NP

RECEIVED

04 NOV 2011

3/11/11

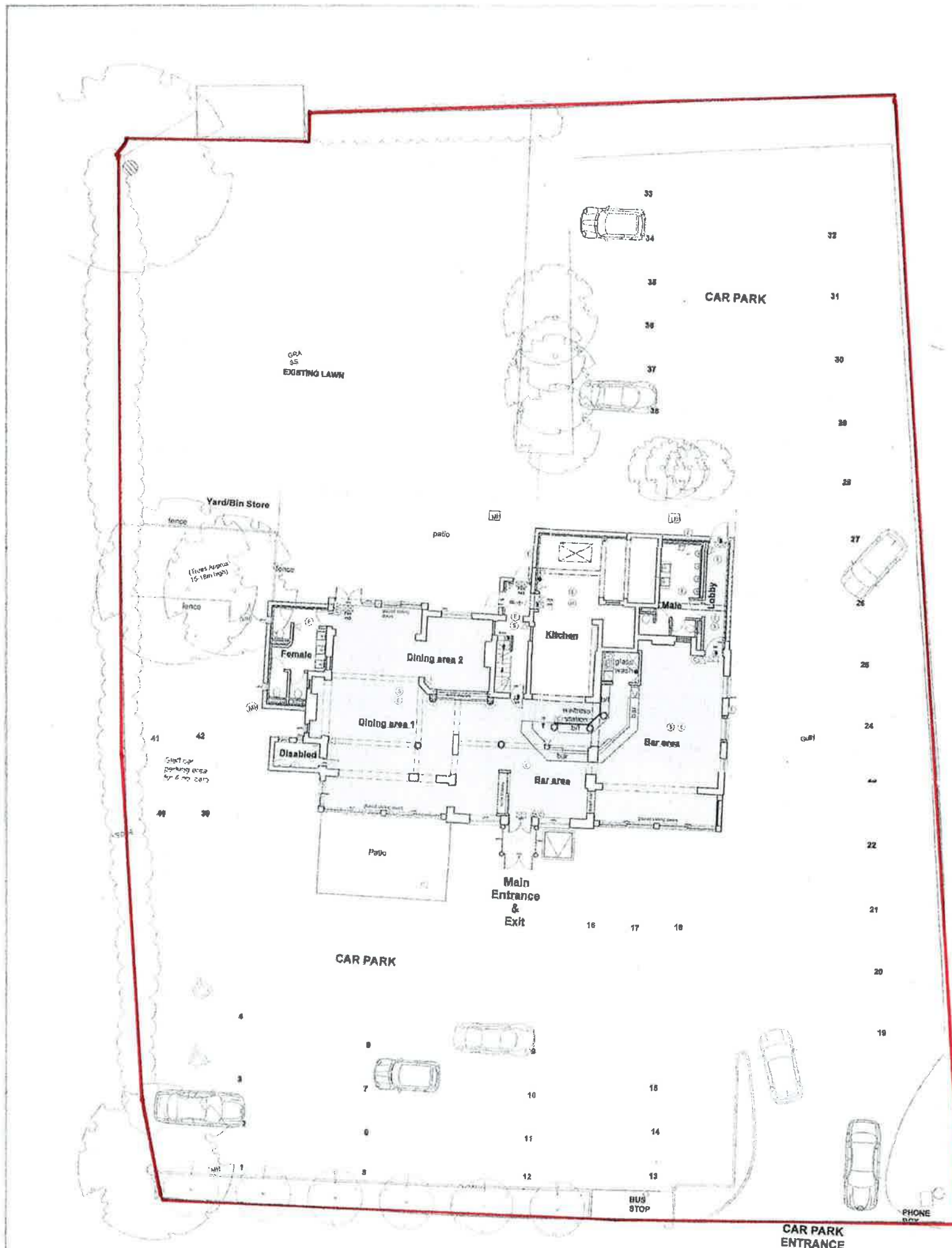
which also causes excess noise and above language in the presence of minors which went on until after 11 o'clock with the previous license.

your truly
P. D. Utal
B.A. Hale.

Dear Sir,

I am writing in regards to the license application for 91, Shepherds Hill. As we live next door to the premises and have had previous trouble with noise from loud music penetrating the building therefore affecting our everyday lives such as not even being able to have our doors and windows open.

We are also concerned about the use of the rear garden being used as an extension to the premises for drinking



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